



JIB TRAINING SCHEMES - CERTIFICATION OF COMPLETION OF APPRENTICESHIP

This is to certify that the Apprentice named below has successfully completed their apprenticeship and that the formal industry apprenticeship training programme has been successfully completed within the rules of the JIB apprenticeship scheme.

Title	Forename	
National Insurance Number	Surname	
Date of Birth	Address	
Landline Number	Post Code	
Mobile Number	Email Address	
Qualifications Whilst serving their apprenticeship, the apprentice has successfully completed the following approved courses to meet the rules of the JIB apprenticeship scheme (please provide copies of full certification).	Qualification	Date Completed
	Level 3 NVQ Diploma in Installing Electrotechnical systems and equipment (buildings, structures and the environment)	
	Level 3 NVQ in Electrotechnical Services (Electrical Installation - Buildings & Structures)	
	Level 3 Certificate in Electrotechnical Technology	
	Achievement Measurement 2 (AM2)	
	Other Qualifications	
Company Name		
Company Address		
Company Email	Post Code	
Signed	Date	
Position in Organisation	Daytime Contact Number	

Submission of this document together with the successful application for JIB Grading will complete the Training Agreement. If employment as a skilled operative is to continue, you are advised to issue the appropriate Contract of Employment. An ECS card will be issued when the card application is completed. The issue of an ECS card does not constitute the offer of a contract of employment by an employer. Please refer to the training scheme for procedures for apprenticeship completion.

(To be completed by the JIB) The Apprentice named above has successfully completed their training as an Electrician. Completion of the Apprenticeship was registered with the Joint Industry Board on ____/____/____.

